**Attachment 2 – Specifications**

**Item #1.**

**Black only copier/printer/scanners with a volume range of 0 to 5,000 copies per month.**

1. Must be a plain-paper digital copier/printer with the ability to produce minimum 28 single-sided letter size copies per minute.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Must have a first copy speed of no more than 10 seconds.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Must be a complete dry process. (Copy print should be of a permanent, non-smearing and a non-transferring type)

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Electricity currently available for one machine is 115 volts, 15 amps. Please state your requirements.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. COPY SPEED: Bidder is to indicate the number of copies per minute and first copy speed that the proposed machine will run letter and legal size papers. Bidder is to indicate whether the speeds set out below were verified by actual time observations:

\_\_\_\_\_ No. \_\_\_\_\_ Yes.

The County may require verification of this data before further evaluation of the copier bid is made.

\_\_\_\_\_\_ Letter size copies/minute with first copy in \_\_\_\_\_\_ seconds.

\_\_\_\_\_\_ Legal size copies/minute with first copy in \_\_\_\_\_\_ seconds.

1. Machines will have an automatic document handling system with the capacity of 50 20-lb. originals that will scan and allow the following combination of copies to be made with no manual reinsertion of the original by the operator: one-sided to two-sided, two-sided to one-sided, or two-sided to two-sided. Must be able to scan once and print many.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Capable of holding 500 8 ½ x 11”, 8 ½ x 14” and 11 x 17” bond paper or stock, 16 lbs. to 28 lbs./minimum of 2 fully adjustable paper trays.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Copier should have energy saving circuitry enabling it to switch into a standby, or low current mode, when not making copies.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines will offer a reduction system and enlargement from approximately 50% to 200%.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of producing number of sets as required by operator. State how your output area allows for additional copies of original.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of connecting to a network using the 10BASE-T, 100BASE-TX or 1000Base-T Ethernet standard and must have a web browser or client software-based remote management feature. They must support the TCP/IP protocol.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Item #2.**

**Black only copier/printer/scanners with a volume range from 5,001 to 15,000 copies per month.**

1. Must be a plain-paper digital copier with the ability to produce minimum 50 single-sided letter size copies per minute.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Must have a first copy speed of no more than 10 seconds.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Must be a complete dry process. (Copy print should be of a permanent, non-smearing and a non-transferring type)

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Electricity currently available for one machine is 115 volts, 15 amps. Please state your requirements.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. COPY SPEED: Bidder is to indicate the number of copies per minute and first copy speed that the proposed machine will run letter and legal size papers. Bidder is to indicate whether the speeds set out below were verified by actual time observations:

\_\_\_\_\_\_ No. \_\_\_\_\_\_ Yes.

The County may require verification of this data before further evaluation of the copier bid is made.

\_\_\_\_\_\_ Letter size copies/minute with first copy in \_\_\_\_\_\_ seconds.

\_\_\_\_\_\_ Legal size copies/minute with first copy in \_\_\_\_\_\_ seconds.

1. Machines will have an automatic document handling system with the capacity of 100 20-lb. originals that can scan and 45ppm and will allow the following combination of copies to be made with no manual reinsertion of the original by the operator. One-sided to two-sided, two-sided to one-sided, or two-sided to two-sided. Must be able to scan once and print many.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Capable of holding 8 ½ x 11”, 8 ½ x 14”, and 11 x 17” bond paper or stock, 16 lbs. to 28 lbs. minimum of 2 fully adjustable paper trays by operator plus by pass or third tray.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should have a high capacity paper tray option, to be used when necessary, with the ability to hold 2,000 or more of 8 ½ x 11”, 20 lb. bond paper or stock. Additional cost of high capacity feeder if not included in bid price:

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Copier should have energy saving circuitry enabling it to switch into a standby, or low current, mode when not making copies.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines will offer a reduction system and enlargement from approximately 25% to 400%.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of producing number of sets required by operator and staple 50 sheets of 20 lb. bond paper or stock. State how your output area allows for additional copies of original.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of connecting to a network using the 10BASE-T, 100BASE-TX or 1000Base-T Ethernet standard and must have a web browser or client software-based remote management feature. They must support the TCP/IP protocol.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines must include a compatible Open-Text approved connector to the current release of RightFax server, include the cost of annual maintenance and provide access to OpenText support for Shelby County technicians.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Item #3.**

**Black only copier/printer/scanner with a volume range from 15,001 to 60,000 copies per month.**

1. Must be a plain-paper digital copier with the ability to produce minimum 70 single-sided letter size copies per minute.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Must have a first copy speed of no more than 6 seconds

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Must be a complete dry process. (Copy print should be of a permanent, non-smearing and a non-transferring type)

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Electricity currently available for one machine is 115 volts, 20 amps. Please state your requirements.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. COPY SPEED: Bidder is to indicate the number of copies per minute and first copy speed that the proposed machine will run letter and legal sized papers. Bidder is to indicate whether the speeds set out below were verified by actual time observations:

\_\_\_\_\_\_ No. \_\_\_\_\_\_ Yes.

The County may require verification of this data before further evaluation of the copier bid is made.

\_\_\_\_\_\_ Letter size copies/minute with first copy in \_\_\_\_\_\_ seconds.

\_\_\_\_\_\_ Legal size copies/minute with first copy in \_\_\_\_\_\_ seconds.

1. Machines will have an automatic document handling system with the capacity of 150 20-lb. originals that can scan at 65 ppm and will allow the following combination of copies to be made with no manual reinsertion of the original by the operator. One-sided to two-sided, two-sided to one-sided, or two-sided to two-sided. Must be able to scan once and print many. Must be able to scan ahead multiple jobs. Please state number of jobs machine can have in memory.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. Capable of holding 8 ½ x 11”, 8 ½ x 14”, and 11 x 17” bond paper or stock, 16 lbs. to 110lbs./minimum of 3 fully adjustable paper trays by operator.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines must have the ability to hold 2,000 or more of 8 ½ x 11”, 20 lb. bond paper or stock.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Copier should have energy saving circuitry enabling it to switch into a standby, or low current, mode when not making copies.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines will offer a reduction system and enlargement from approximately 25% to 400%.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of producing number of sets required by operator and staple 50 sheets of 20 lb. bond paper or stock. State how your output area allows for additional copies of original.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines must have photo mode magazine, photo text, and Auto (text and photo).

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines must offer ability to load paper while running and automatic tray switching.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of connecting to a network using the 10BASE-T, 100BASE-TX or 1000Base-T Ethernet standard and must have a web browser or client software-based remote management feature. They must support the TCP/IP protocol.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines must include a compatible Open-Text approved connector to the current release of RightFax server, include the cost of annual maintenance and provide access to OpenText support for Shelby County technicians.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Item #4**

**Color copier/printer/scanners with a volume range of 0 to 5,000 copies per month.**

1. Must be a plain-paper digital copier/printer with the ability to produce minimum 20 single-sided letter size black or color copies per minutes (vendor to state). No single drum color machines will be accepted.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Must have a first copy speed of no more than 10 seconds.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Must be a complete dry process. (Copy print should be of a permanent, non-smearing and a non-transferring type)

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Electricity currently available for one machine is 115 volts, 15 amps. Please state your requirements.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. COPY SPEED: Bidder is to indicate the number of copies per minute and first copy speed that the proposed machine will run letter and legal size papers. Bidder is to indicate whether the speeds set out below were verified by actual time observations:

\_\_\_\_\_ No. \_\_\_\_\_ Yes.

The County may require verification of this data before further evaluation of the copier bid is made.

\_\_\_\_\_\_ Letter size copies/minute with first copy in \_\_\_\_\_\_ seconds.

\_\_\_\_\_\_ Legal size copies/minute with first copy in \_\_\_\_\_\_ seconds.

1. Machines will have an automatic document handling system with the capacity of 50 20-lb. originals that will scan and allow the following combination of copies to be made with no manual reinsertion of the original by the operator: one-sided to two-sided, two-sided to one-sided, or two-sided to two-sided. Must be able to scan once and print many.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Capable of holding 500 8 ½ x 11”, 8 ½ x 14” and 11 x 17” bond paper or stock, 16 lbs. to 28 lbs./minimum of 2 fully adjustable paper trays.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Copier should have energy saving circuitry enabling it to switch into a standby, or low current mode, when not making copies.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines will offer a reduction system and enlargement from approximately 50% to 200%.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of producing number of sets as required by operator. State how your output area allows for additional copies of original.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of connecting to a network using the 10BASE-T, 100BASE-TX or 1000Base-T Ethernet standard and must have a web browser or client software-based remote management feature. They must support the TCP/IP protocol.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines must include a compatible Open-Text approved connector to the current release of RightFax server, include the cost of annual maintenance and provide access to OpenText support for Shelby County technicians.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Item #5.**

**Color copier/printer/scanners with a volume range from 5,001 to 15,000 copies per month.**

1. Must be a plain-paper digital copier with the ability to produce minimum 45 single-sided letter size black or color copies per minutes (vendor to state). No single drum color machines will be accepted.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Must have a first copy speed of no more than 10 seconds.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Must be a complete dry process. (Copy print should be of a permanent, non-smearing and a non-transferring type)

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Electricity currently available for one machine is 115 volts, 15 amps. Please state your requirements.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. COPY SPEED: Bidder is to indicate the number of copies per minute and first copy speed that the proposed machine will run letter and legal size papers. Bidder is to indicate whether the speeds set out below were verified by actual time observations:

\_\_\_\_\_\_ No. \_\_\_\_\_\_ Yes.

The County may require verification of this data before further evaluation of the copier bid is made.

\_\_\_\_\_\_ Letter size copies/minute with first copy in \_\_\_\_\_\_ seconds.

\_\_\_\_\_\_ Legal size copies/minute with first copy in \_\_\_\_\_\_ seconds.

1. Machines will have an automatic document handling system with the capacity of 100 20-lb. originals that can scan and 45ppm and will allow the following combination of copies to be made with no manual reinsertion of the original by the operator. One-sided to two-sided, two-sided to one-sided, or two-sided to two-sided. Must be able to scan once and print many.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Capable of holding 8 ½ x 11”, 8 ½ x 14”, and 11 x 17” bond paper or stock, 16 lbs. to 28 lbs. minimum of 2 fully adjustable paper trays by operator plus by pass or third tray.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should have a high capacity paper tray option, to be used when necessary, with the ability to hold 2,000 or more of 8 ½ x 11”, 20 lb. bond paper or stock. Additional cost of high capacity feeder if not included in bid price:

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Copier should have energy saving circuitry enabling it to switch into a standby, or low current, mode when not making copies.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines will offer a reduction system and enlargement from approximately 25% to 400%.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of producing number of sets required by operator and staple 50 sheets of 20 lb. bond paper or stock. State how your output area allows for additional copies of original.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of connecting to a network using the 10BASE-T, 100BASE-TX or 1000Base-T Ethernet standard and must have a web browser or client software-based remote management feature. They must support the TCP/IP protocol.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines must include a compatible Open-Text approved connector to the current release of RightFax server, include the cost of annual maintenance and provide access to OpenText support for Shelby County technicians.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Item #6.**

**Color copier/printer/scanners with a volume range from 15,001 to 60,000 copies per month.**

1. Must be a plain-paper digital copier with the ability to produce minimum 65 single-sided letter size black or color copies per minutes (vendor to state). No single drum color machines will be accepted.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Must have a first copy speed of no more than 6 seconds

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Must be a complete dry process. (Copy print should be of a permanent, non-smearing and a non-transferring type)

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Electricity currently available for one machine is 115 volts, 20 amps. Please state your requirements.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. COPY SPEED: Bidder is to indicate the number of copies per minute and first copy speed that the proposed machine will run letter and legal sized papers. Bidder is to indicate whether the speeds set out below were verified by actual time observations:

\_\_\_\_\_\_ No. \_\_\_\_\_\_ Yes.

The County may require verification of this data before further evaluation of the copier bid is made.

\_\_\_\_\_\_ Letter size copies/minute with first copy in \_\_\_\_\_\_ seconds.

\_\_\_\_\_\_ Legal size copies/minute with first copy in \_\_\_\_\_\_ seconds.

6. Machines will have an automatic document handling system with the capacity of 50 20-lb. originals that can scan at 65 ppm and will allow the following combination of copies to be made with no manual reinsertion of the original by the operator. One-sided to two-sided, two-sided to one-sided, or two-sided to two-sided. Must be able to scan once and print many. Must be able to scan ahead multiple jobs. Please state number of jobs machine can have in memory.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. Capable of holding 8 ½ x 11”, 8 ½ x 14”, and 11 x 17” bond paper or stock, 16 lbs. to 110 lbs./minimum of 3 fully adjustable paper trays by operator.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. Machines must have a high-capacity feeder with the ability to hold 2,000 or more of 8 ½ x 11”, 20 lb. bond paper or stock.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. Copier should have energy saving circuitry enabling it to switch into a standby, or low current, mode when not making copies.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10. Machines will offer a reduction system and enlargement from approximately 25% to 400%.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of producing number of sets required by operator and staple 50 sheets of 20 lb. bond paper or stock. State how your output area allows for additional copies of original.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines must have photo mode magazine, photo text, and Auto (text and photo).

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines must offer ability to load paper while running and automatic tray switching.

Proposed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines should be capable of connecting to a network using the 10BASE-T, 100BASE-TX or 1000Base-T Ethernet standard and must have a web browser or client software-based remote management feature. They must support the TCP/IP protocol.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Machines must include a compatible Open-Text approved connector to the current release of RightFax server, include the cost of annual maintenance and provide access to OpenText support for Shelby County technicians.

Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_