**NOTICE OF SINGLE SOURCE TO THE PUBLIC**

Shelby County Government wants to inform Vendors about below purchasing needs, in case they can provide equivalent goods/services:

**Single Source – Bilingual Trauma Counseling for Spanish-Speaking Victims of Violence**

**The vendor will:**

1. Provide bilingual trauma counseling to Spanish-speaking victims of crime who are referred from the Crime Victims & Rape Crisis Center (“CVRCC”).
2. Provide professional trauma counseling on an individual or group basis, depending on the contractor’s assessment of needs. Each referred CVRCC client will receive approximately 15 hours of service each, however, services will be determined by the contractor in partnership with the client.
3. Provide case consultations with CVRCC staff as needed.
4. Have expertise in the dynamics of crime victimization and associated trauma.
5. Maintain all necessary licensure and training requirements in order to provide professional counseling services.
6. Coordinate closely with the CVRCC Counseling Manager on treatment plans and services provided.
7. Comply with all Victims of Crime Act privacy and confidentiality regulations (<https://www.ecfr.gov/current/title-28/chapter-I/part-94#94.115>).

**Procurement Timing/Deadlines:**

1. Services will be provided at days and times amenable to the CVRCC client and the contractor between July 1, 2023, and June 30, 2024, with the possibility of a one-year extension of the contract for the following fiscal year.

If you have the capacity/expertise and are interested in providing the Goods or Services detailed above please submit a letter of interest as well as your pricing (total & details) via email to [sherry.money@shelbycountytn.gov](mailto:sherry.money@shelbycountytn.gov)..

*In accordance with Shelby County’s Purchasing policy, notice of a single source will be posted on the County’s website for seven (7) days prior to award.*

**Notice Expires on March 20, 2024, at 2:30 p.m.**

Shelby County is an equal opportunity affirmative action employer, drug-free with policies of non-discrimination on the basis of race, sex, religion, color, national or ethnic origin, age, disability or military service.

**THE RIGHT TO REJECT ANY AND ALL QUOTES IS RESERVED**

By order of

**LEE HARRIS, SHELBY COUNTY MAYOR**

**SHELBY COUNTY GOVERNMENT**