



Shelby County Tennessee

Mark H. Luttrell, Jr., Mayor

Addendum No. 1

Issued: April 20, 2011

RFP #11-003-58 Escalator Maintenance & Repair Services Detention Area, 201 Poplar Avenue (Sheriff's Office)

TO ALL PROSPECTIVE BIDDERS:

The above described RFP has been modified to reflect the following changes.

- **Mandatory Pre-proposal Conference**

A mandatory pre-proposal conference to address your questions followed by a site visit will be held on Tuesday, April 26, 2011 at 10:30 a.m. in the Criminal Justice Center Auditorium, 201 Poplar Avenue, Memphis, TN. All interested respondents are required to attend this meeting. If you plan to attend, you must contact the Purchasing Department via email at debra.louis@shelbycountyttn.gov to confirm your attendance with a representative's name, company and contact number. Failure to attend this meeting will result in the rejection of your bid.

- **RFP Due Date Extension**

The due date for the above referenced RFP is being extended to Friday, May 6, 2011, by 3:00 p.m. CST.

All other requirements of this RFP remain unchanged.

If you have any questions, please contact me via email at debra.louis@shelbycountyttn.gov.

Sincerely,

Signed Original On File

Debra D. Louis, Buyer
Purchasing Department
Shelby County Government