



Shelby County Tennessee

Mark H. Luttrell, Jr., Mayor

Addendum No. 1

Issued: August 16, 2012

RFP #13-007-04 Offender Management System (Shelby County Information Technology Services)

TO ALL PROSPECTIVE BIDDERS:

The above described RFP has been modified as follows:

III. CORRESPONDENCE (change)

The deadline for submitting questions will be September 14, 2012 by 12:00 P.M. (CST).

XI. PROPOSAL SUBMISSION (Additional requirements)

C. Proposal Format

3. Cost and Fees

- a. Note: All pricing information must be submitted in a separate sealed envelope labeled "Cost Proposal". No price or cost information may be submitted as part of the technical proposal.**

Additional Notes:

Attachments A & B were referred to in the RFP but failed to get published. They are now available on the County website.

The RFP document, in word format, will be sent to all attendees for use in preparing the proposal.

August 16, 2012

A mandatory pre-bid conference was held on August 15, 2012 at 2:00 pm. The vendors that attended are as follows:

1	ABILIS NEW ENGLAND	JOHN TAYLOR
		TOM DEMERSON
2	BLACK CREEK INTEGRATED SYSTEMS	REBECCA WALKER
3	GLOBAL TEL*LINK (GTL)	ERIC GONZALEZ
		DOUG BUNDY
4	HP ENTERPRISE SERVICES	SHERYL MILLIKEN
		STEPHEN MCHUGH
5	MARQUIS SOFTWARE	BEN HARRELL
6	REJIS	BARRY GROSS
7	RKV TECHNOLOGIES	KATHY BURRIS
8	SIERRA SYSTEMS	TOM HALL
9	SYSCON JUSTICE SYSTEMS	PAM BENNETT
		JOHN CONWAY
10	TIBURON INC.	TIM HALE
11	TRITECH SOFTWARE SYSTEMS	BOB KOENIG
12	TYLER TECHNOLOGIES	STEVE MOERBE
13	UNISYS	MARTIN ZAWORSKI

Questions and Answers from the mandatory pre-bid conference. They will not be published on the County website.

1. New question deadline is September 14th, at noon
2. Shelby County will publish the RFP in a Word document for the technical requirements section of the RFP this week.
3. Will the attendee list be sent out? **Yes-to all attendees.**
4. We see that Tetrus is on the call as a consultant. Can you provide detail about their role and will they be allowed to submit a proposal?

The National Center for State Courts was selected to consult for Shelby County after an RFP process. Their duties include business process review, RFP requirements documentation, project management and technical requirements document. They subcontracted with Tetrus to perform the business process review, RFP requirements and technical requirements for the Offender Management System, as well as a Technical Architecture document and overall Infohub strategy. The National Center for State Courts and Tetrus are prohibited from submitting a proposal or being a subcontractor on a proposal for any RFP produced from NCSC's contract.

Addendum 1 RFP 13-007-04

August 16, 2012

5. Are the business processes changing in order to meet those documented in the RFP or are they already in line with the processes documented?

In most areas, currently business processes match those documented in the RFP. The Correction Center has recognized a need to change some of their business processes to match the policies followed at the Jail. These changes were already planned as the Correction Center is seeking ACA accreditation. The current director of the Correction Center, Director James Coleman, was the director of the jail when they received ACA accreditation. The leadership of both the Jail and the Correction Center recognize that in order to utilize the same OMS, their business process must be the same and their policies for classifications, disciplinary and offense codes, among other things must be the same.

6. On the requirements section of the RFP, there is a column labeled "C" for customization. Do you consider highly configurable to be customization?

Customization is anything that requires coding by the vendor. Shelby County's overall goal is to purchase a COTS system and minimize customization in order to remain on the application upgrade path.

7. Why are proposals required to provide the number of estimated hours for customization efforts?

In order for reviewers to assess cost impact due to extensive customization.

8. Does your approved budget cover all planned iCJIS purchases/RFPs? **Yes**

9. This is the 2nd RFP published. Do you already know when the next RFP will be released?

Yes, but all I can say is we have planned, sequential releases to make sure we have resources available for review.

10. Will you extend the RFP response due date if a vendor question results in a significant to the requirements of the RFP?

Yes, only if a significant change to the RFP is made, and it must be VERY significant, then and only then will the due date be delayed. While it is Shelby County's intent to encourage as many proposals as possible; because of the multiple RFPs planned to be published, a two week delay on the front end equals 4-6 week delay on the backend because of the need to schedule demonstrations of other RFPs which would get delayed into the holiday season.

All other requirements of this RFP remain unchanged.

If you have any questions, please contact me via email at deborah.cairncross@shelbycountyttn.gov.

Sincerely,

Debbie Cairncross, Buyer
Purchasing Department
Shelby County Government