



Shelby County Tennessee

Mark H. Luttrell, Jr., Mayor

Questions & Answers

Issued: March 22, 2016

RFP #16-002-48

JANITORIAL SERVICES SHELBY COUNTY SHERIFF'S OFFICE TRAINING FACILITIES, SPECIAL OPERATIONS & K9 OFFICES

TO ALL PROSPECTIVE BIDDERS:

The following questions were submitted by potential vendors.

Our answers are listed in **red** below:

1. RFP 16-002-48 p.14 § B. Services Required – Specific Requirements, PUBLIC AREAS DAILY:

- Should daily spray buff be conducted during open hours as directed by RFP? **No**
- Are quarterly scrub / wax on resilient floors expected to be performed during open hours? **No**
- What are the current hours the janitor is on site? **6:00 PM – 10.00 PM MON-THUR
SUN 8:00 AM-1200 NOON**

2. RFP 16-002-48 p.14 § A. Minimum Requirements. All Areas:

- Where are consumables stored / delivered? (Soap, towels & tissue) **Break room**
- Who is responsible for placing the order for consumables? **Training Staff**
- Will custodian carry supplies to each building? **Yes**

3. All bidders are to furnish a list of equipment.

- Should list contain only equipment we plan to leave at the site? Or include all equipment to be used semi-annually on premises? **Yes.**
- Is there sufficient storage space (specifically in the Pistol Range) to leave high speed buffers, or standard floor equipment? **Yes**

4. RFP 16-002-48 p.17 § OFFICE AREAS – DAILY; TRASH REMOVAL

- Is there an accessible dumpster at each building? **Monday, Wednesday, Friday**
- If cleaning staff must transport trash, what is the approximate distance? **50 feet**
- Any requirements for recycling, sorting trash, paper, etc? **NO**

Carla Hayes, Buyer
Purchasing Department
Shelby County Government

Cc: Bid File