



**Shelby County
Tennessee**
Mayor

Mark H. Luttrell, Jr.,

Questions & Answers

Issued: October 14, 2015

RFP #16-009-21

Office Supply Services

TO ALL PROSPECTIVE BIDDERS:

The following questions were submitted by potential vendors
Our answers are listed in **RED** below:

Is it your intention that once a vendor is awarded the Office Supply Contract that the 2015 Catalog that was submitted with the bid will be used by all departments? **It is our intention to evaluate the bid based upon catalogue that is in place at the time of the bid opening.**

Why do we not have an opportunity to make a statement about the level of competitiveness in reference to the Office Supply Services? **There are no defined specifications for office supplies in the RFP, only a percentage off catalogue.**

Provide a copy of the office supply RFP from 2012. **There is no RFP for 2012**

Provide usage for the last 3 years. **This is not available as a record in the bid.**

**Robert S. (Bob) Brenner, C. P. M.
Buyer, Purchasing Department
Shelby County Government**

Cc: Bid File