



# Shelby County Tennessee

Mark H. Luttrell, Jr., Mayor

## Questions & Answers

*Issued: November 12, 2015*

### RFQ 16-011-24

## Architectural & Engineering Design Services For The Renovation of the Showplace Arena- 7777 Walnut Grove Road

### TO ALL PROSPECTIVE BIDDERS:

The following questions were submitted by potential vendors. Our answers are listed in *red* below:

#### Question:

1. The RFQ mentions a Master Plan that was completed by Populous, Inc in April 2015, can we get a copy of this report?
2. Will there be any required pre-proposal meetings or walk thru of the existing facility before the RFQ is to be turned in? If not, is it possible to schedule a walk thru at the facility?
3. Can you elaborate on the information you are looking for in regards to "Provide Proof/Documentation for Title VI Requirements"?
4. You also ask for a Project Schedule including major tasks and/or milestones. Can you provide us with more information on this matter
5. Do you have an estimated construction budget and construction time for this project?
6. When is the last day to submit questions pertaining to RFQ 16-011-24

**Answer:**

1. The Masterplan will be made available to the selected firm, attached is the floor plan indicating the portion of the Masterplan that is covered by the project.
2. Voluntary Preproposal conference is scheduled for 9 AM , Thursday, November 19 at the Showplace arena at 7777 Walnut Grove Suite B, Memphis TN 38120.
3. Commitments to comply with the Federal Title VI requirements, signed by the firm principle are commonly submitted. Other documents demonstrating that your policies are not discriminatory are also submitted by some applicants.
4. Based on the scope work outlined, what will the major tasks and milestone you anticipate for this type project and the time frame to accomplish those tasks.
5. The estimated cost for the renovations, excluding the HVAC portion of the project is \$3,000,000. Construction is scheduled to begin in July 2017
6. The Last day to submit questions pertaining to RFQ 16-011-24 will be November 24, 2015 12 PM CST.

