

NOTICE TO BIDDERS

In order to participate in the bid listed below for Shelby County Government, you must be registered with our electronic bidding system with Mercury Commerce. County bids are not available by mail or downloaded directly from the County website, unless otherwise indicated in the solicitation invitation. All vendors who wish to bid are required to register with Mercury Commerce Solutions in order to be notified of on-line bids. There is no charge for registration, and it is easy to use. To register:

- Go to www.esmsolutions.com
- Go to "Vendors" block at top
- Click "Register Now" box
- Click on "Mercury Commerce Vendor Registration" line
- Complete Vendor Registration process
- Submit

If you have any questions about the registration process, contact ESM Solutions at (877) 969-7246. If you have any questions about information contained in the bid documents, contact the Purchasing Department at (901) 222-2250 and ask to speak to the Buyer listed for the bid.

SEALED BID DUE TUESDAY, MARCH 31, 2015 AT 3:30 PM

**"COMMERCIAL TRAY WASHER AND DRYER
REMOVAL, DISPOSAL & INSTALLATION @ 201 POPLAR"
(SBI-000304) (MC# 472)**

**MANDATORY PRE-BID CONFERENCE, March 10, 2015 @ 10:00
AM., 201 Poplar Avenue, Memphis, TN 38103. All interested
respondents are required to attend this meeting in order to be
eligible to respond to this bid.**

By order of
**MARK H. LUTTRELL JR., MAYOR
SHELBY COUNTY
GOVERNMENT**