**NOTICE TO VENDOR(S)**

Shelby County Government wants to inform Vendors about below purchasing needs, in case they can provide equivalent goods/services:

**Single Source – FEDERAL GOVERNMENT RELATIONS**

**The vendor will:**

**SCOPE OF WORK**

1. Monitor emerging issues regarding Early Childhood and K-12 Education, Transportation, Energy and Water, Economic Development including Neighborhood Blight and any other issues deemed necessary by the Shelby County Board of Commissioners.

2. Identify grant opportunities and notify Shelby County Board of Commissioners Commission Chairman and/or Legislative Chairman of such opportunities.

3. Conduct general lobbying and representation services in Washington DC to coordinate Shelby County issues to maximize the region’s representation in Washington DC, regarding such issues.

4. Provide monthly and annual report of Consultant’s activities on behalf of Shelby County Board of Commissioners or as requested on an as needed basis.

Period of time: July 1, 2019-June 30, 2020

**If interested and able to meet this procurement need, by timeline,** please confirm the above, as well as your pricing (total & details) – please email Charlotte Mayfield, Purchasing Department at [charlotte.mayfield@shelbycountytn.gov](mailto:charlotte.mayfield@shelbycountytn.gov).

**Posted on Shelby County website for 7 business days**

**Closes: Tuesday, July 30, 2019 AT 2:30 PM**

Shelby County is an equal opportunity affirmative action employer, drug-free with policies of non-discrimination on the basis of race, sex, religion, color, national or ethnic origin, age, disability or military service.

**THE RIGHT TO REJECT ANY AND ALL QUOTES IS RESERVED**

By order of

**LEE HARRIS, SHELBY COUNTY MAYOR**

**SHELBY COUNTY**

**GOVERNMENT**